



MAINTENACE WORK PLAN

CLEANING & MAINTENANCE STAFF WORK HOURS SCHEDULE																		
Time	6:00am	7:00 am	7:30 am	8:00 am	8:30 am	9:00am	10:00am	11:00am	11:30 am	12:00 pm	12:30 pm	1:00pm	2:00pm	3:00am	4:00 pm	4:30 pm	5:00pm	6:00pm



MAINTENACE WORK PLAN

SCOPE OF WORKS FOR CLEANING & MAINTENANCE STAFF				
PERSONNEL	DAILY DUTIES	WEEKLY DUTIES	MONTHLY DUTIES	DUTIES, AS THE NEED ARISES